










Committee Actions - Performance Select Committee

Status Report for 13th November 2008

Action Code & Title	Description	Status Icon	Due Date	Latest Status Update	Assigned To
07-PS74 Comprehensive Area Assessments	An update on Comprehensive Area Assessments to be prepared by the external auditor for a future meeting of the Committee.		12/02/2009	Nov 08 Ian Davidson from the Audit Commission will give a presentation to Members on Comprehensive Area Assessment at the Feb 09 PSC meeting, as agreed with PSC Chairman.	Richard Auty Head of Community Engagement
08-PS4 Asset management	Progress report to be brought to PSC on 14 August re: proposal for secondment from ECC		13/11/2008	Nov 08 Negotiations with County Council have so far proven unsuccessful. Director of Central Services now talking to Improvement East and the IDEa about a bid for money to recruit an Officer to complete asset management work on a fixed term contract. This is mentioned further in the Use of Resources report on Nov PSC agenda.	Adrian Webb Director of Central Services
08-PS16 Finance and Procurement Module	Update to be given on progress of new Finance and Procurement Module		13/11/2008	Nov 08 IT team in that area now at full strength following recruitment at end of Oct. Module is currently being rolled out in live environment in IT section to test and develop further with a view to rolling out to whole Council by the end of financial year.	Adrian Webb Director of Central Services
08-PS80i Complaints - speed of responses	Update to be given on identification of method to monitor speed of responses		12/02/2009	Nov 08 Report will be presented at Feb 09 PSC as agreed with Committee Chairman. Will coincide with the final Business Improvement report for Corporate Complaints Management.	Geoff Smith Head of Environmental Health
08-PS80ii Complaints - no. outstanding	Update to be given on the number of outstanding complaints in Environmental Health		12/02/2009	Nov 08 See above	Geoff Smith Head of Environmental Health
08-PS80iii Complaints - recording methodology	Update to be given on the current methodology for recording complaints		12/02/2009	Nov 08 See above	Geoff Smith Head of Environmental Health
08-PS31 Risk Presentation to Council	A 15 minute presentation to be given to Councillors ahead of a future Full Council meeting explaining the Risk Management process and how it is being embedded in the Authority.		31/03/2009	Nov 08 Will be addressed at future date. Officer time before Council meeting taken up dealing with other extremely pressing issues.	John Mitchell Chief Executive Officer
08-PS30 PSC/RMWG link-up	PSC Chairman to speak to Risk Management Working Group Chairman to create closer working ties between the two Committees. RMWG Chairman to be invited to meetings of PSC.		13/11/2008	Nov 08 Update required from Chairman.	Richard Auty Head of Community Engagement
08-PS32 Anti-Fraud Policy for Contractors	Internal Audit Manager to check on arrangements for communicating to Contractors the Council's Anti-Fraud and corruption policy.		13/11/2008	Nov 08 There are currently no procedures in place for ensuring contractors are made aware of the council's Anti-Fraud Policy when they commence a period of employment. Internal Audit Manager will provide further update at meeting.	Sheila Bronson Audit Manager

